

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

February 26-27, 1965

**For the confidential information
of the Board of Trustee**

Minutes of
BOARD OF TRUSTEES

February 26 and 27, 1965

Table of Contents

	Page
APPOINTMENTS	
1. Alan Herold	1
2. Robert Hatch	1
3. Joseph A. Chelesvig	2
4. Wayne H. Asay.....	2
5. Lyle Anderson	2
6. Clarence Ray Clapp	2
7. Miss Helen John Wright	2
8. Miss Virginia Twitty	2
9. Richard Francis Fleck	2
10. Miss Evelyn Ransom	2
11. Steven M. Foster	3
12. James A. Bennett	3
13. John K. Hodson.	3
14. William H. Hodge	3
15. Miss Alixe Claire Paulus	3
16. Mrs. Mary Lee Altmann	3
17. George Robert Johnson	25
18. Colonel John W. Jackson	26
RESIGNATIONS	
1. Dr. Kurt C. Feltner	4
2. Mr. Max M. Wall	4
3. Dr. Thomas A. Brubaker	4
4. Miss Sara Jane McNutt	4
5. Dr. Charles P. Thompson	4
6. Dr. Patrick O. Marsh	26
7. Leland W. Woodrow	26
LEAVES OF ABSENCE	
1. Mr. Richard J. Jiacoletti	4
2. Dr. Sara Jane Rhoads.....	4
PROMOTIONS AND CONTINUING TENURE	4
PROBATIONARY TENURE.....	10
RELEASES.....	10
SPECIAL CASES	11
WAIVER OF NEPOTISM REGULATION	14

	Page
CONTINUED EMPLOYMENT OF ATHLETIC STAFF.....	14
RECALL OF RETIRED FACULTY	
1. Dr. Herman G. Starr.....	15
2. Dr. Samuel H. Knight.....	15
EMERITUS TITLE	
1. Dr. Louis R. Kilzer.....	15
2. Miss Clarice Whittenburg.....	15
TENURE FOR MARRIED WOMEN.....	15
NEPOTISM REGULATION.....	16
BUDGET CHANGES	
1. Powell Substation Equipment Account.....	16
2. Department of English.....	16
3. University of Wyoming Alumni Association.....	16
4. Department of English.....	27
5. Office of International Programs.....	28
6. Division of Finance and Budget.....	28
7. Department of Modern and Classical Languages..	28
8. Library.....	28
GRANTS.....	16
RESIDENCE CLASSIFICATION.....	18
VOLUNTARY ROTC.....	19
FIELD SUMMER SCHOOL, CASPER.....	19
SABBATICAL LEAVES	
Dr. Irene Rosenfeld.....	19
LEGISLATIVE ACTION.....	19
BUDGET.....	20
UNIVERSITY BOOKSTORE.....	23
DEPOSITS IN LARAMIE BANKS.....	23
CHANGE ORDERS.....	24
LIABILITY INSURANCE COVERAGE UNIV. BUS.....	24
FARSON PILOT FARM.....	24
SUBSTATION FARM AT EDEN VALLEY.....	25
AGREEMENT WITH UNION PACIFIC	25

	Page
DATE OF ANNUAL MEETING.....	25
CHANGE IN ASSIGNMENT, J. W. Oxley.....	26
FACULTY AND STAFF 65 AND OVER -- RETIREMENTS AND RETENTIONS.....	26
PHYSICAL DAMAGE AND COMPREHENSIVE LIABILITY INS.....	28
AUTOMOBILE FLEET INS. POLICY.....	29
SALE OF BENDIX G-15 COMPUTER.....	29
APPLICATION FOR GRANT INVOLVING EXPENDITURE OF UNIVERSITY FUNDS.....	29
BOND ISSUES	
Classroom Building and Other Facilities.....	31
Residence Halls and Food Facilities.....	33
PROPOSED OIL AND GAS LEASE - GILLETTE SUBSTATION.....	34
AMERICAN NATIONAL CATTLEMEN'S ASSOCIATION.....	35
ARCHITECTS FOR NEW BUILDINGS	
1. Classroom Building.....	36
2. Vocational Teacher Education and Agricultural Engineering.....	36
3. Power Plant.....	37
HONORARY DEGREES.....	37
STONE QUARRY.....	38
SPECIFICATIONS FOR FURNITURE, EQUIPMENT AND CONSTRUCTION.....	38
DIVISION OF PHYSICAL PLANT.....	39
KNIGHT HALL ELEVATOR.....	39
MAINTENANCE BUILDING FOR APARTMENTS.....	39
POWELL LAND EXCHANGE.....	39
RADIOACTIVE WASTE MATERIAL.....	40
MOUNTAIN STATES TELEPHONE COMPANY.....	40
UNIVERSITY -- CITY.....	42
AGRICULTURAL ARENA.....	42

	Page
SITES FOR NEW BUILDINGS.....	43
RANZ TO ACT FOR PRESIDENT.....	44
HOYT HALL UTILIZATION.....	45
NEW DORMITORIES AND FOOD SERVICE.....	48
NAMING OF BUILDINGS.....	50
FURNITURE AND EQUIPMENT FOR RESIDENCE HALL.....	50
FIELDHOUSE ROOF.....	50
ADJOURNMENT.....	51

A regular meeting of the Board of Trustees was held at the University of Wyoming on February 26-27, 1965. The meeting was called to order by President Newton at 10:00 a.m. on February 26. The following members answered the roll call: Brough, Jones, Laird, McCracken, Millett, Morgan, Newton and Watt, and ex officio members Governor Hansen, Fey and Shaw. Absent were, McIntire, Peck, and Reed. Also present was C. E. "Jerry" Hollon, newly appointed Board member who replaced Mr. Chamberlain, effective February 19, 1965. However, since Mr. Hollon had not yet taken the oath of office, he did not vote as a member of the Board.

President Newton welcomed Mr. Hollon to membership on the Board and also announced the appointment of Gordon Brodrick, Powell; Joseph B. Sullivan, Douglas; and H. A. "Dave" True, Jr., Casper, recently appointed by the Governor with terms beginning March 1, 1965, to replace Russell I. Laird, Worland; Roy Peck, Riverton; and J. M. McIntire, Casper, respectively.

Mr. Larid moved, Mr. Watt seconded and it was carried that the minutes of the meeting of January 8-9 be approved as written.

The Board then considered the President's report.

Dr. Fey stated that any recommended appointments to new positions were in line with positions authorized by the Board in making up the budget. Mr. Millett moved, Mr. Morgan seconded, and it was carried that the following appointments be approved:

1. Alan Herold as Superintendent of the Archer Agricultural Substation at an annual salary of \$6,504 on an 11-month basis, to be effective March 1, 1965. Mr. Herold is currently employed as Supply Instructor in Wool.

2. Robert Hatch as Supply Instructor in Wool, at an annual

APPROVAL OF
MINUTES

APPOINTMENTS

Alan Herold

Robert Hatch

salary of \$6,564, on an 11-month basis, to be effective March 1, 1965.

3. Joseph A. Chelesvig as Supply Instructor in Dairy Manufacturing, at an annual salary of \$6,564, on an 11-month basis, to be effective March 1, 1965. It was recommended that further consideration be given to the need for this position in 1965-66.

Joseph A.
Chelesvig

4. Wayne H. Asay as County Agricultural Agent for Uinta County at an annual salary of \$8,160, on an 11-month basis, effective March 1, 1965. Mr. Asay is currently employed as Assistant County Agent in Fremont County.

Wayne H. Asay

5. Lyle Anderson as Assistant County Agent in Fremont County, at an annual salary of \$6,936, on an 11-month basis, effective March 1, 1965. Mr. Anderson is currently employed as Assistant County Agent in Lincoln County.

Lyle Anderson

6. Clarence Ray Clapp as Assistant County Agent in Lincoln County, at an annual salary of \$6,276, on an 11-month basis, effective March 1, 1965.

Clarence Ray
Clapp

7. Miss Helen John Wright as Home Demonstration Agent on the Wind River Reservation at Lander, at an annual salary of \$8,472, on an 11-month basis, to be effective April 1, 1965. This appointment was made with the understanding that Miss Wright would be granted a leave without pay for the period from September 16, 1965 to March 15, 1966, to complete work toward her Master's degree.

Helen John Wright

8. Miss Virginia Twitty as Extension Specialist in Home Furnishings, with the rank of Instructor, at an annual salary of \$9,204, on an 11-month basis, to be effective May 15, 1965.

Virginia Twitty

9. Richard Francis Fleck as Instructor of English for the

Richard Francis
Fleck

1965-66 academic year at a salary of \$6,600 on a 9-month basis, effective September 1, 1965.

10. Miss Evelyn Ransom as Instructor of English for the second semester of the 1964-65 academic year, effective February 1, 1965, at a salary of \$3,132 for the period.

Evelyn Ransom

11. Steven M. Foster as Assistant Professor of English for the 1965-66 academic year at a salary of \$8,460, on a nine-month basis, effective September 1, 1965, with rank and salary contingent upon completion of requirements for Ph.D. by effective date of appointment.

Steven M. Foster

12. James A. Bennett as Assistant Professor of Spanish for the 1965-66 academic year at a salary of \$8,004, on a nine-month basis, effective September 1, 1965, contingent upon completion of requirements for Ph.D. If contingency not met, appointment authorized as Instructor at an annual salary of \$6,804.

James A. Bennett

13. John K. Hodson as Assistant Professor of German for the 1965-66 academic year at a salary of \$8,004 on a nine-month basis, effective September 1, 1965, contingent upon completion of requirements for Ph.D. If contingency not met, appointment authorized as Instructor at an annual salary of \$6,948.

John K. Hodson

14. William H. Hodge as Assistant Professor of Anthropology for the 1965-66 academic year at a salary of \$8,004, on a nine-month basis, effective September 1, 1965, contingent upon completion of requirements for Ph.D. If contingency not met, appointment authorized as Instructor at an annual salary of \$7,320.

William H. Hodge

15. Miss Alixe Clare Paulus as Instructor in Nursing for the 1965-66 academic year at a salary of \$6,240 on a nine-month basis, effective September 1, 1965.

Alix Claire Paulus

16. Mrs. Mary Lee Altmann as Supply Instructor in Office Administration and Secretarial Science for the spring semester, 1964-65, at a salary of \$3,000 for the period.

Mary Lee Altmann

Mr. Watt moved, Mr. Brough seconded, and it was carried that the following resignations be accepted to be effective on the dates indicated:

RESIGNATIONS

1. Dr. Kurt C. Feltner from his position as Assistant Professor of Crop Physiology, Division of Plant Science, College of Agriculture, effective June 30, 1965.

Dr. Kurt C. Feltner

2. Mr. Max M. Wall from his position as Agricultural Extension Agent, Uinta County, College of Agriculture, effective February 28, 1965.

Max M. Wall

3. Dr. Thomas A. Brubaker, from his position as Assistant Professor of Electrical Engineering, College of Engineering, effective at the end of the current academic year.

Dr. Thomas A. Brubaker

4. Miss Sara Jane McNutt, from her position as Instructor in Office Administration and Secretarial Science, College of Commerce and Industry, effective February 1, 1965.

Sara Jane McNutt

5. Dr. Charles P. Thompson from his position as Assistant Professor of Psychology, College of Arts and Sciences, effective August 31, 1965.

Dr. Charles P. Thompson

Mr. Brough moved, Mr. Morgan seconded, and it was carried that the following leaves of absence be granted under the conditions and for the periods indicated:

LEAVES OF ABSENCE

1. Mr. Richard J. Jiacoletti, Associate Professor of Mechanical Engineering, leave without pay for the 1965-66 academic year to permit him to accept a National Science Foundation Faculty Fellowship to study for the doctorate in Nuclear Engineering at

Richard J. Jiacoletti

the University of Washington.

2. Dr. Sara Jane Rhoads, Professor of Chemistry, leave without pay for the fall semester of 1965-66 to accept appointment as Visiting Professor of Chemistry at the University of Washington.

President Fey presented the recommendations of the President's Faculty Advisory Committee and stated that he disagreed with the committee on three recommendations and would make one recommendation which did not have the approval of the Committee.

In the case of Herbert G. Fisser, Assistant Professor of Range Management in the College of Agriculture, the committee by a split vote of 7 to 4 recommended promotion to Associate Professor. President Fey stated that he did not concur in this recommendation since Dr. Fisser has been in rank for only three years and he felt that consideration should be deferred until next year.

Similarly, in the case of Hugh W. Hough, Assistant Professor of Soils in the College of Agriculture, the committee by a split vote of 7 to 4 recommended promotion to Associate Professor. For the same reasons cited in the case of Dr. Fisser, Dr. Fey stated that he did not concur in this recommendation.

In the case of Marion Yule, Assistant Professor of Home Economics Education in the College of Education, the committee by a split vote of 6 to 5 recommended promotion to Associate Professor. President Fey stated that he did not concur in this recommendation since Miss Yule was within 3 years of retirement and the promotion would be more a reward for past service. Recommendations for promotion under such circumstances had not been favorably considered in other cases.

Dr. Sara Jane Rhoads

Dr. Sara Jane Rhoads
Prof. Dr. Rhoads

Herbert G. Fisser

Hugh W. Hough

Marion Yule

President Fey discussed at some length the question of continuing tenure for Dr. E. Gerald Meyer, Professor of Chemistry and Dean of the College of Arts and Sciences. He pointed out that as Professor of Chemistry Dr. Meyer was eligible for continuing tenure since he would have completed two years in rank and, according to regulations, as a professor he must be either granted continuing tenure or released. However, Dr. Meyer's primary duties were as Dean of the College of Arts and Sciences and, although the Head of the Department of Chemistry had recommended continuing tenure, the Faculty Advisory Committee by vote of 8 to 2 had disapproved the recommendation. The Board considered Dr. Meyer's qualifications and his performance as Dean of the College of Arts and Sciences. It was the consensus that he was performing very well and that, although there were some personality differences, a majority of his department heads strongly favored his retention. Mr. Jones moved, Mr. Millett seconded, and it was carried that the Faculty Advisory Committee be overruled and that Dr. E. Gerald Meyer be granted continuing tenure as Professor of Chemistry, effective July 1, 1965.

Mr. McCracken then moved, Mr. Millett seconded, and it was carried that the recommendations of the Faculty Advisory Committee be accepted, except in the case of Fisser, Hough, and Yule, and that promotions and/or continuing tenure be granted to the following faculty as indicated, effective July 1, 1965 except where special contingencies are noted.

Dr. E. Gerald Meyer

<u>Name</u>	<u>Title</u>	<u>Action</u>	<u>COLLEGE OF AGRICULTURE</u>
Alley, Harold P.	Asst. Prof. of Weed Control	Promotion to Associate Professor *	
Ayres, Lloyd C.	Asst. Prof. Ag. Ext. Horticulturist & Forester	Promotion to Associate Professor *	
Ellis, William W.	Assoc. Prof., Biochemistry	Promote to Professor	
Hyde, Robert M.	Instr. Ag. Ext., Rural Civil Defense Specialist	Promote to Asst. Prof. and retain on probationary tenure.	
Hutto, Daniel C.	Instructor, Poultry	Promote to Asst. Prof. *	
Lavigne, Robert J.	Asst. Prof., Entomology	Promote to Asso. Prof.	
Lawson, Fred A.	Asst. Prof., Entomology	Promote to Associate Professor and retain on probationary tenure.	
Maki, Leroy R.	Assoc. Prof., Microbiology	Promote to Professor	
Nicholls, James M.	Instr. Ag. Ext., State 4-H Club Leader	Continuing tenure	
Rice, Richard W.	Asst. Prof., Animal Husbandry	Continuing tenure	
Singleton, Paul C.	Asst. Prof., Soils	Promotion to Associate Professor *	
Stevens, Delwin M.	Associate Prof. of Ag Economics	Promote to Professor	
Thompson, Robert C.	Instructor, Animal Husbandry	Promote to Assistant Professor * and retain on probationary tenure.	
<p>* Contingent upon completion of requirements for doctoral degree by September 1, 1965. Effective date dependent upon meeting contingency.</p>			

Trueblood, Malcolm	Asst. Prof., Microbiology	Promote to Associate Professor	<u>COLLEGE OF AGRICULTURE</u> Cont.
Birkby, Arthur A.	Asst. Prof. of Music	Promote to Associate Professor and Continuing Tenure	<u>COLLEGE OF ARTS AND SCIENCES</u>
Cor, Lawrence W.	Assoc. Prof., Mod. Languages	Promote to Professor	
Deaderick, Joseph G.	Asst. Prof. of Art	Promote to Associate Professor	
Diem, Kenneth L.	Associate Professor of Zoology and Game Mgmt.	Promote to Professor	
Evans, Richard	Associate Prof. of Art	Promote to Professor	
Hawley, Don C.	Associate Prof. of Modern & Classical Languages	Continuing Tenure	
Ray, Dennis M.	Instructor, Political Science	Promote to Assistant Professor* & retain on probationary tenure.	
Reid, Archie	Assistant Prof. Botany	Continuing Tenure	
Rooney, John F., Jr.	Instructor in Geography	Promote to Assistant Professor * and retain on probationary tenure.	
Sargent, Lyman T.	Instructor in Political Science	Promote to Assistant Professor* & retain on probationary tenure.	

* Contingent upon completion of requirements for doctoral degree by September 1, 1965. Effective date dependent upon meeting contingency.

Senior, John	Associate Professor, English	Promote to Professor
Smith, Louise F.	Instructor in Speech	Promote to Assistant Professor
Stephens, Jack J.	Instructor in Sociology	Promote to Assistant Professor* & retain on probationary tenure.
Tomatz, David J.	Instructor in Music	Promote to Assistant Professor & Continuing Tenure
Escolas, Edmond L.	Associate Prof., Bus. Adm.	Promote to Professor
Hooker, Raymond W.	Assistant Prof., Econ.	Promote to Associate Professor and retain on probationary tenure.
Nelson, Wallace L., Jr.	Instructor, Econ.	Promote to Assistant Professor* & retain on probationary tenure.
Pikl, I. James	Professor of Economics Head of Department	Continuing Tenure
Davis, Donald E.	Asst. Prof., Social Science Education	Continuing Tenure
Jensen, Glenn	Professor of Adult Ed.	Continuing Tenure
Noble, Robert F.	Asst. Prof., Music Ed.	Promote to Associate Professor

COLLEGE OF ARTS
AND SCIENCES Cont.

COLLEGE OF
COMMERCE AND
INDUSTRY

COLLEGE OF
EDUCATION

* Contingent upon completion of requirements for doctoral degree by September 1, 1965. Effective date dependent upon meeting contingency.

Peters, Arlan	Instructor of Education and Supervisor of Student Teaching	Promote to Assistant Professor* & retain on probationary tenure.	<u>COLLEGE OF EDUCATION</u> Cont.
Roberts, Alfred L.	Asst. Prof., Music Ed.	Promote to Associate Professor	
Walker, Laurence A.	Associate Prof. of Ed.	Promote to Professor	
Willey, Richard L.	Associate Professor of Secondary Ed.	Continuing Tenure	
Zancanella, James	Assistant Prof. of Business Education	Promote to Associate Professor *	
Hill, John M.	Asst. Prof., Civ. and Arch. Engr.	Promote to Associate Professor	<u>COLLEGE OF ENGINEERING</u>
Smith, Charles R.	Asst. Prof., Petroleum Engr.	Promote to Associate Professor & Continue on probationary tenure.	
Wheasler, Robert A.	Assoc. Prof., Mechanical Engr.	Promote to Professor	
Shellhaas, Glen W.	Professor of Law	Continuing Tenure	<u>COLLEGE OF LAW</u>
Bradley, Marcia L.	Instructor in Nursing	Promote to Asst. Prof. and continuing tenure.	<u>COLLEGE OF NURSING</u>
Umland, Theo	Asst. Prof. of Nursing	Continuing Tenure	

*Contingent upon completion of requirements for doctoral degree by September 1, 1965. Effective date dependent upon meeting contingency.

Julian, Edward A.	Asst. Prof. of Pharmacy and Pharmacognosy	Promote to Associate Professor	<u>COLLEGE OF PHARMACY</u>
Blome, Alvin C.	Associate Professor; Coordinator of School Services	Continuing Tenure	<u>ADULT EDUCATION AND COMMUNITY SERVICE</u>
Cooper, Charles P.	Instructor in Adult Ed.; Coord. of Conferences and Institutes	Promote to Assistant Professor	
Yates, Stanley M.	Asst. Prof., Humanities Librarian	Promote to Associate Professor and continue on probationary tenure	<u>LIBRARY</u>
Walker, John W.	Instructor in Physical Ed.	Promote to Assistant Professor & Continuing Tenure *	<u>PHYSICAL EDUCATION</u>

Mr. Brough moved, Mr. Watt seconded, and it was carried that the recommendations for faculty members to be continued on probationary tenure be approved as presented in the President's report to the Board, with the elimination of Assistant Professor Charles P. Thompson, of the Department of Psychology and Philosophy, College of Arts and Sciences, who has resigned.

<u>Name</u>	<u>Department</u>	<u>Title</u>	
Belden, Everett L.	Veterinary Science	Instructor	<u>COLLEGE OF AGRICULTURE</u>
Bergstrom, Robert C.	Veterinary Science	Asst. Prof.	
Brosz, Donald J.	Agricultural Ext.	Asst. Prof.	
Costel, Gerald L.	Plant Science	Instructor	

*

Contingent upon completion of requirements for doctoral degree by September 1, 1965. Effective date dependent upon meeting contingency.

<u>Name</u>	<u>Department</u>	<u>Title</u>
Croft, E. Joyce	Agri. Extension	Instructor
Ehrich, Rollo L.	Agri. Economics	Asst. Prof.
Field, Ray A.	Animal Science	Asst. Prof.
Haws, L. Dale	Plant Science	Asst. Prof.
House, Verne W.	Agri. Extension	Instructor
Kearl, Willis G.	Agri. Economics	Asst. Prof.
Seamands, Wesley J.	Agri. Extension	Asst. Prof.
Swift, Brinton L.	Vet. Science	Asst. Prof.
Varnell, Thomas R.	Animal Science	Asst. Prof.
Adams, Michael I.	Mod. & Class. Languages	Instructor
Alton, William L.	Music	Asst. Prof.
Anderson, David R.	Mathematics	Asst. Prof.
Baggs, Nancy C.	Mathematics	Instructor
Blatz, Paul E.	Chemistry	Associate Prof.
Brecht, Mary S.	Mod. & Class. Lang.	Instructor
Brown, Larry N.	Zoology & Physiology	Asst. Prof.
Brown, Patricia	English	Instructor
Brown, Robert H.	Socio., Anthro. & Geo.	Professor
Brubaker, Sally	English	Instructor
Bueker, Robert C.	Mathematics	Asst. Prof.
Callaway, B. Wayne	Speech	Instructor
Cannan, Frederick R.	English	Instructor
Christensen, Martha	Botany	Asst. Prof.
Cobes, Jon P.	Speech	Instructor
Cole, James R.	English	Instructor
Crane, Edward J.	Mathematics	Instructor

COLLEGE OF
AGRICULTURE Cont.

COLLEGE OF ARTS
AND SCIENCES

<u>Name</u>	<u>Department</u>	<u>Title</u>
Denisen, Arthur B.	Physics	Asst. Prof.
Edminston, Clyde K.	Chemistry	Asst. Prof.
Epstein, Arthur D.	English	Instructor
Farnham, Wallace D.	History	Associate Prof.
Foulkes, William D.	Psychology & Phil.	Asst. Prof.
Grandy, Walter T.	Physics	Asst. Prof.
Gruenfelder, John K.	History	Asst. Prof.
Herbert, Robert T.	Psychol. & Phil.	Asst. Prof.
Johnson, Arnold R.	Chemistry	Asst. Prof.
Kay, David C.	Mathematics	Asst. Prof.
Kennedy, Thomas C.	History Amer. Studies	Asst. Prof.
LaPoint, Robert A.	Mod. & Class. Lang.	Instructor
Lowney, Gerald M.	Mod. & Class. Lang.	Instructor
McClintick, Michael	English	Instructor
McKinney, Barbara	English	Instructor
McMullen, John E.	Speech	Instructor
Morgan, Catherine L.	Mod. & Class. Lang.	Instructor
Morgan, George L.	Chemistry	Asst. Prof.
Nelson, David A.	Chemistry	Asst. Prof.
Normington, Cheryl J.	Psychol. & Phil.	Asst. Prof.
Peters, Oliver L.	English	Asst. Prof.
Petrich, Rosemarie E.	Mod. & Class. Lang.	Instructor
Porter, A. Duane	Mathematics	Asst. Prof.
Pratt, Gene A.	Botany	Asst. Prof.
Reynolds, Thomas	English	Instructor
Richard, John B.	Political Science	Asst. Prof.
Rinehart, Edgar A.	Physics	Asst. Prof.

COLLEGE OF ARTS
AND SCIENCES Cont.

<u>Name</u>	<u>Department</u>	<u>Title</u>	
Ritter, Harry O.	Journalism	Asst. Prof.	<u>COLLEGE OF ARTS AND SCIENCES</u> Cont
Ross, Morton L.	English	Asst. Prof.	
Schneider, Alvin	English	Instructor	
Shockley, James E.	Mathematics	Associate Prof.	
Simon, William G.	Physics	Asst. Prof.	
Slocum, William B.	Music	Instructor	
Smithson, Scott B.	Geology	Asst. Prof.	
Vloyantes, John P.	Political Science	Associate Prof.	
Whitlock, Baird W.	English	Professor, Head	
Birch, John W.	Economice & Stat.	Associate Prof.	<u>COLLEGE OF COMMERCE AND INDUSTRY</u>
Brender, Susan I.	Office Admin. & Sec. Sci.	Instructor	
Cochran, Robert S.	Statistics	Asst. Prof.	
Dwyer, John M.	Statistics	Asst. Prof.	
Hanley, Terrence R.	Bus. Administration	Instructor	
Hansen, Hugh G.	Economics	Associate Prof.	
Roe, Robert G.	Bus. Administration	Instructor	
Abe, Carl	Undergraduate Teacher Ed.	Asst. Prof.	
Blankenship, Harold B.	University School	Instructor	
Dettloff, Erland G.	Graduate Study	Asst. Prof.	<u>COLLEGE OF EDUCATION</u>
Durkee, James	University School	Instructor	
Dutton, Shirley	University School	Instructor	
Fisher, Roger D.	Undergraduate Teacher Ed.	Asst. Prof.	
Fox, Richard L.	University School	Instructor	
Hadden, Helen J.	Graduate Study	Asst. Prof.	
Haddenhorst, Georgina	University School	Instructor	
Harlan, Grady	Graduate Study	Asst. Prof.	

<u>Name</u>	<u>Department</u>	<u>Title</u>	
Hennebry, Howard M.	University School	Instructor	<u>COLLEGE OF EDUCATION</u> Cont.
Johnson, Burdett J.	University School	Instructor	
Kirk, David	Graduate Study	Asst. Prof.	
Lieurance, William	Undergraduate Teacher Ed.	Asst. Prof.	
Miracle, Brian	Graduate Study	Asst. Prof.	
Pitcher, Frank L.	University School	Instructor	
Schrader, Harold E.	University School	Instructor	
Severin, William B.	University School	Instructor	
Sprinkle, Leo	Graduate Study	Associate Prof.	
Sutton, Mazie	University School	Asst. Prof.	
Wiegand, Catherine H.	University School	Asst. Prof.	
Courter, Robert W.	Mechanical Engineering	Asst. Prof.	<u>COLLEGE OF ENGINEERING</u>
Davis, Burl E.	NRRI	Instructor	
Davis, Eric	Civil & Arch. Engr.	Asst. Prof.	
Ellerbruch, Virgil G.	Electrical Engr.	Instructor	
Guilford, Gary G.	Mechanical Engr.	Instructor	
Hanson, Peter	Civil & Arch. Engr.	Asst. Prof.	
Purvis, Ross A.	Petroleum Engr.	Instructor	
Rechard, Paul A.	NRRI	Professor	
Riemenschneider, Albert	Electrical Engr.	Instructor	
Scott, Carl V.	General Engineering	Instructor	
Silver, Howard F.	Petroleum Engineering	Associate Prof.	
Valko, John	General Engineering	Instructor	
Williams, Merlin C.	NRRI	Instructor	
Winchell, Robert W.	General Engineering	Instructor	

<u>Name</u>	<u>Department</u>	<u>Title</u>		
Mealey, Catherine E.	Law Librarian	Asst. Prof.	<u>COLLEGE OF LAW</u>	
Briick, Luella E.	Nursing	Asst. Prof.	<u>COLLEGE OF NURSING</u>	
Hawn, Mary R.	Nursing	Instructor		
Wible, Virginia M.	Nursing	Instructor		
Hopkins, Lola	Pharmacy	Asst. Prof.	<u>COLLEGE OF PHARMACY</u>	
Andrews, William T.	Adult Ed. & Comm. Serv.	Instructor	<u>ADULT EDUCATION AND COMMUNITY SERVICE</u>	
Burman, Arthur C.	Adult Ed. & Comm. Serv.	Associate Prof.		
Carroll, Charles M.	Adult Ed. & Comm. Serv.	Instructor		
Christopher, John	Adult Ed. & Comm. Serv.	Instructor		
Garinger, Ermal	Adult Ed. & Comm. Serv.	Asst. Prof.		
Hull, Rollin L.	Adult Ed. & Comm. Serv.	Instructor		
Kesterson, Homer	Adult Ed. & Comm. Serv.	Associate Prof.		
Larsen, Jerome C.	Adult Ed. & Comm. Serv.	Instructor		
Norris, Francis L.	Adult Ed. & Comm. Serv.	Instructor		
O'Dell, E. Douglas	Adult Ed. & Comm. Serv.	Asst. Prof.		
Picard, Vincent V.	Adult Ed. & Comm. Serv.	Asst. Prof.		
Ruthemeyer, Robert	Adult Ed. & Comm. Serv.	Instructor		
Vestal, Harold H.	Adult Ed. & Comm. Serv.	Asst. Prof.		
Coffin, Georgia R.	Library	Asst. Prof.		<u>LIBRARY</u>
McGurk, Carol S.	Library	Instructor		<u>PHYSICAL EDUCATION</u>
Schacht, David W.	Library	Instructor		
Sgro, Loren L.	Library	Instructor		
Buschick, Carol A.	Women's P.E.	Instructor		
Daniel, Glenn R.	Men's P.E.	Instructor		
Dino, Donald A.	Men's P.E.	Instructor		

<u>Name</u>	<u>Department</u>	<u>Title</u>
Phillips, Joseph E.	Men's P.E.	Instructor
Radovich, George L.	Men's P.E.	Instructor
Whitchurch, Doris	Women's P.E.	Instructor
Ideus, Harvey S.	Student Financial Aids	Instructor
Jesseph, Joseph R.	Counseling and Testing	Asst. Prof.
Kinder, Richard E.	Dean of Men	Asst. Prof.
Tobin, Margaret C.	Dean of Women	Instructor

PHYSICAL
EDUCATIONSTUDENT AFFAIRS

Mr. Brough moved, Mr. Watt seconded, and it was carried that the following faculty members not be reappointed for the 1965-66 academic year:

RELEASE

<u>Name</u>	<u>Department</u>	<u>Title</u>
Boyle, Margaret M.	Home Economics	Professor; Head of Division of Home Economics
Slade, Joseph W., Jr.	Agri. Extension	Supply Instr; Extension Marketing Specialist, College of Agri.
Wasserburger, Marjorie	Home Economics	Instructor
Dodge, Harold J.	English	Instructor-- requested release
Dollard, Joan W.	Modern Lang.	Instructor-- requested release
Godfrey, Larry	English	Instructor-- requested release
Marshall, Lucille M.	English	Instructor-- requested release
Mizner, Ardis A.	Mathematics	Emergency Instr.- appointment was for one year only
Mueller, Henrietta W.	Art	Supply Instr. -- appointment was of temporary nature

COLLEGE OF
AGRICULTURECOLLEGE OF ARTS
AND SCIENCES

<u>Name</u>	<u>Department</u>	<u>Title</u>	
Shader, Leslie E.	Mathematics	Instructor	<u>COLLEGE OF ARTS AND SCIENCES Cont.</u>
Davies, Dennis M.	Business Administration	Lecturer	<u>COLLEGE OF COMMERCE AND INDUSTRY</u>
Pratt, Richard T.	Business Administration	Instructor--on leave without pay and requesting release	
Swanson, Lucille G.	University School	Supply Instr. of El. Ed.--appointment was of temporary nature.	<u>COLLEGE OF EDUCATION</u>
Baldridge, Robert C.	Civil & Arch. Engr.	Supply Instr.--appointment was of temporary nature.	<u>COLLEGE OF ENGINEERING</u>

Mr. Morgan moved, Mr. Millett seconded, and it was carried that the following faculty members be retained in accordance with the conditions indicated for each individual.

SPECIAL CASES

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Action</u>	
Boyd, Margaret S.	Home Economics	Asst.Prof.	Retain-married, not eligible for tenure.	<u>COLLEGE OF AGRICULTURE</u>
Corbridge, Margaret H.	Biochemistry	Instr.	Retain-married, not eligible for tenure.	
Dobson, Ann L.	Vet. Science	Supply Instr.	Retain as Supply Instr. until Dr. Wiesen returns from sabbatical.	
Gorman, Marjorie	Home Economics	Instr.	Retain--Married, not eligible for tenure.	
Loudon, Theodore L.	Plant Science	Supply Instr. in Ag. Engr.	Retain on supply basis until return of Mr. Burman from leave.	

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Action</u>	
Marks, William D.	Plant Science	Supply Instr. in Entomology	Retain on supply basis until Mr. Haws returns from Afghanistan	<u>COLLEGE OF AGRICULTURE</u> Cont.
Rajender, Syamala	Biochemistry	Instr.	Retain--married, not eligible for tenure.	
Sackett, Robert G.	Plant Science	Supply Instr. Asst. Seed Certif.	Retain Supply (Sabbatical for 1965-66)	
Skelton, Marilyn	Home Ec.	Asst. Prof	Retain--married, not eligible for tenure	
Archer, Vernon S.	Chemistry	Supply Asst. Prof.	Appoint as Asst. Prof. on probationary tenure	<u>COLLEGE OF ARTS AND SCIENCES</u>
Brown, Ellen W.	Mod. & Class. Lang.	Instr.	Retain--married, not eligible for tenure.	
Cheney, Lynne	English	Instr.	Retain--married, not eligible for tenure.	
Christopher, Sylvia	Mod. & Class. Languages	Instr.	Retain--married, not eligible for tenure.	
Gardner, Louise N.	Anthropology	Supply Instr.	Retain as Supply Instr. (for Prof. Mulloy) for fall semester.	
Pancoe, William L.	Zoo. & Physio.	Asst. Prof.	To be cont'd on prob. tenure if Ph.D. requirements completed by July 1, 1965. If not, recommended for release	
Smith, C. Ray	Physics	Supply Asst. Prof.	Being considered for regular appointment.	

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Action</u>	
Bassford, Gerald L.	Business Admin.	Supply Instr.	Retain on Supply basis	<u>COLLEGE OF COMMERCE AND INDUSTRY</u>
Gatz, Josephine	University School	Asst.Prof. of Speech Ed.	Retain--married, not eligible for tenure.	<u>COLLEGE OF EDUCATION</u>
Hoadley, Mary Ellen	University School	Instr. in Home Ec. Ed.	Retain--married, not eligible for tenure.	
Slade, Charlotte	University School	Instr. in Eng. Ed.	Retain--married, not eligible for tenure.	
Starkey, John	Undergraduate	Temp.Asst. Prof. of Ed. Foundations	Appoint as Asst Prof. in NDEA Guidance Inst. for 1965-66.	
Starkey, Roberta	Undergraduate	Asst. Prof. of Ed. Foundations	Retain--married, not eligible for tenure	
Watters, Edith	University School	Asst.Prof. of El. Ed.	Retain--married, not eligible for tenure.	
Duguid, James O.	Civ. & Arch. Engr.	Supply Instr.	For later recommendation	
Everett, Willis L.	NRRI	Temp. Assoc. Prof.	Retain as temp. Assoc. Prof. w/o tenure	
Grenier, William E.	Civil & Arch. Engr.	Supply Asst. Prof.	For later recommendation.	
Kiser, Dennis	NRRI	Temp. Instr.	Retain as Temp. Instr. w/o tenure.	
Knowlton, Dennis J.	NRRI	Temp. Instr.	Retain as Temp. Instr. w/o tenure	

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Action</u>	
Henderson, Stanley D.	Law	Visiting Asst. Prof. of Law	Appoint as Asst. Prof.	<u>COLLEGE OF LAW</u>
Claussen, Lela May		Supply Instr. in Nursing	Retain as Supply Instr.	<u>COLLEGE OF NURSING</u>
Wetherell, W. Pauline		Asst. Prof. Serials Library	Retain--married, not eligible for tenure.	<u>LIBRARY</u>
Mains, Margaret	Women's P.E.	Asst. Prof.	Retain--married, not eligible for tenure.	<u>PHYSICAL EDUCATION</u>
<p>Mr. Watt moved, Mr. Millett seconded, and it was carried that the waiver previously authorized for the fall semester be extended to permit the employment of <u>Carol Epstein</u> as a part-time Instructor in the Department of English for the spring semester also.</p>				<p><u>WAIVER OF NEPOTISM REGULATION</u></p> <p><u>Carol Epstein</u></p>
<p>Mr. McCracken moved, Mr. Morgan seconded, and it was carried that the Board approve the continued employment for 1965-66 of the following members of the athletic staff not on long term contract:</p>				<p><u>CONTINUED EMPLOYMENT OF ATHLETIC STAFF</u></p>
Jack B. Aggers		Athletic Trainer - Instructor		
William C. Baker		Asst. Football Coach - Instructor		
Burton F. Gustafson		Asst. Football Coach - Instructor		
Claude W. Hewgley		Asst. Football Coach - Instructor		
Paul L. Roach		Asst. Football Coach - Instructor		
Harold E. Rollins		Athletic Academic Counselor - Tennis Coach Assistant Professor		
Leonard Shurmur		Asst. Football Coach - Instructor		
William J. Young		Sports Information Director - Instructor		

Mr. Brough moved, Mr. Laird seconded, and it was carried that the following retired faculty members be recalled on the basis indicated.

1. Dr. Herman G. Starr as Professor of Plant Pathology for the fiscal year 1965-66 on a half-time basis at the rate of \$500 per month.

2. Dr. Samuel H. Knight, Professor Emeritus, as part-time lecturer in the Department of Geology at a budgeted salary of \$6,828.

Mr. Laird moved, Mr. Brough seconded, and it was carried that the title emeritus be granted to Dr. Louis R. Kilzer, who was retired as Professor of Secondary Education in August 1964, and to Miss Clarice Whittenburg who was retired as Professor of Elementary Education on July 1, 1964, because of long and distinguished service to the University.

In accordance with the recommendation of the President and the Faculty Advisory Committee, Mr. Watt moved, Mr. Morgan seconded, and it was carried that the regulation denying tenure to married women be rescinded, effective July 1, 1966, with a review of all present appointments to be made prior to that date for appropriate recommendation to the Board.

President Fey reviewed the nepotism regulation, stating that the College of Agriculture had requested that it be relaxed to assist in the staffing of Home Demonstration Agent positions. He advised that it might be desirable to revise the rule to permit faculty appointments of qualified husbands and wives within the

RECALL OF RETIRED FACULTY

Dr. Herman G. Starr

Dr. Samuel H. Knight

EMERITUS TITLE

Dr. Louis R. Kilzer

Miss Clarice Whittenburg

TENURE FOR MARRIED WOMEN

NEPOTISM REGULATION

same college, although not in the same department, but that he felt further consideration was warranted before changes were made. Mr. Morgan moved, Mr. Millett seconded and it was carried that action be tabled.

Mr. Watt moved, Mr. Brough seconded, and it was carried that the following budget changes be approved:

1. An appropriation of \$1,764 from the General Fund for the Powell Substation Equipment Account to permit the replacement of a ½ ton pickup demolished in an accident last fall.

2. The appropriation of \$120 from the General Fund for the Department of English to cover the expenses of administering the English Proficiency Test, responsibility for which was recently transferred to that department.

3. An appropriation of \$1,956.80 from the General Fund for reimbursement to the University of Wyoming Alumni Association for funds expended in conducting the Third Annual Giving Program and publishing the Second Annual Report.

Mr. Millett moved, Mr. Laird seconded, and it was carried that the following grants received by the University during the period from December 30, 1964 through February 11, 1965, be accepted for the purposes and with the conditions specified.

<u>Amount</u>	<u>Grantor and Purpose</u>
\$ 3,041.50	<u>Husky-Dominion Briquets</u> , for the period 12/1/64 to 2/1/65. This is a continuing study made by N.R.R.I., billed quarterly, for block testing of fungicidal properties and properties of creosotes, and the effect of aging and/or oxidation on these properties.

BUDGET CHANGES

GRANTS

Husky-Dominion
Briquets

<u>Amount</u>	<u>Grantor and Purpose</u>	<u>Grantor and Purpose</u>
\$ 1,000.00	<u>Marathon Oil Foundation, Inc.</u> , Geology grant. This is an unrestricted gift to the Geology Department. Similar gifts have been received by the Geology Department for several years, but in the name of the Ohio Oil Company.	<u>Marathon Oil Foundation, Inc.</u>
2,000.00	<u>Wyoming Natural Resource Board</u> Marketing Study, for a marketing study to be made concerning products or services to be provided by Wyoming people. There are two possibilities for products and services based on present research activity: 1) manufacture of special apparatus needed for new types of research--the original market would be the University of Wyoming campus, but the possibilities would extend to a lot of other campuses and research laboratories; 2) products based on ideas that researchers come up with, where the market would be off the campus. This is one of several marketing studies to be done, each of which will be covered by a separate agreement. The grant period extends to July 1, 1965 and the principal investigator is Thomas S. Davis of the Division of Business and Economic Research.	<u>Wyoming Natural Resource Board</u>
72,700.00	<u>National Aeronautics and Space Administration</u> Predoctoral Training Program, to support the training of four predoctoral graduate students in the space-related sciences and technology, under the direction of Dean Bruce, Graduate School, the grant period from September 1, 1965 to September 1, 1968.	<u>National Aeronautics and Space Administration</u>
25,890.00	<u>National Science Foundation</u> Graduate Traineeships, under the direction of Dean Bruce, Graduate School, the grant period being to September 30, 1966. This grant provides for five graduate traineeships: one in Civil Engineering, one in Geology, one in Physics, and two which may be assigned in the engineering, mathematical, or physical sciences.	<u>National Science Foundation</u>
12,388.00	<u>National Science Foundation</u> Graduate Traineeships. This is an additional amount added to a previous grant, to support two graduate traineeships in Mathematics and Physical Sciences, under the direction of Dean Bruce, the time being extended to September 30, 1966. The previous grant was for two graduate traineeships in Engineering.	<u>National Science Foundation</u>
23,900.00	<u>National Science Foundation</u> for research entitled, "Localized Molecular Orbitals," for the purpose of investigating the implications of LMO's along two related lines: 1) to investigate possible perturbation schemes; 2) to explore the strong	<u>National Science Foundation</u>

<u>Amount</u>	<u>Grantor and Purpose</u>	<u>Office of Education</u>
4,000.00	potential of LMO's as starting functions in electron pair theories. In summary, to investigate the possible uses and consequences of unique, optimally localized, self-consistent field molecular orbitals (SCF-MO's), both from the standpoint of extending SCF theory, and as an alternative approach to correlation problems, under the direction of Clyde Edminston, Assistant Professor of Chemistry, during the period January 1, 1965 to January 1, 1967.	<u>Office of Education</u>
3,000.00	<u>Office of Education</u> , Health, Education, and Welfare, a grant for preliminary preparation for a Reading Institute in the summer of 1965 while the contract is being negotiated. \$44,672 has been requested for this institute for advanced study for supervising teachers of student teachers in the field of reading, under the direction of Roberta Starkey, College of Education.	<u>Office of Education</u>
3,000.00	<u>Office of Education</u> , Health, Education, and Welfare, a grant for preliminary preparation for a summer institute in English, 1965 while the contract is being negotiated, under the direction of Glyn Thomas, English Department. \$51,210 has been requested for this institute.	<u>RESIDENCE CLASSIFICATION</u>
<p>President Fey presented a recommendation of the Residence Classification Committee for the termination of the special in-state residence classification granted wives of officers and airmen attending the University through the Air Force Institute of Technology Civilian Institution Program (AFIT). Since under the new rules of residency, dependents of Armed Forces personnel stationed in Wyoming are not automatically classified as resident, Dr. Fey stated that he felt the recommendation of the Committee was appropriate. Mr. Brough moved, Mr. Laird seconded, and it was</p>		<u>RESIDENCE CLASSIFICATION</u>

carried that the policy of allowing AFIT wives to enroll at the University at resident rates be terminated, effective June 1, 1965, for those AFIT wives matriculating for the first time at the University of Wyoming.

Mr. McCracken moved, Mr. Watt seconded, and it was carried that the recommendation of the University faculty be accepted and that beginning with the Fall Semester 1965, the Army and Air Force Basic Reserve Officer Training Corps (ROTC) programs at the University of Wyoming be made optional for all male students.

Mr. Morgan moved, Mr. Millett seconded, and it was carried that approval be granted for the conduct of a Field Summer School at Casper for elementary and high school teachers in Resource Development in Oil and Gas during 1965, as in previous years, with the cost to be underwritten by the Wyoming Oil and Gas Committee.

President Fey submitted a report on the estimated cost of sabbatical leaves granted for 1965-66. He reported that Dr. Irene Rosenfeld had been authorized a leave but had subsequently advised that she did not wish to accept it, bringing the total to ten granted, at an estimated cost of \$102,161, for which total estimated funds were available in the amount of \$91,116, leaving an estimated deficit of \$11,045. No action was requested.

President Fey reported on the action taken on bills submitted for the University.

On the bill for general authorization for the Board of Trustees to issue self-liquidating bonds for dormitory and food service facilities, he reported that it was reported out of Commit-

VOLUNTARY ROTC

FIELD SUMMER
SCHOOL, CASPER

SABBATICAL
LEAVES

LEGISLATIVE
ACTION

tee with a "do not pass" recommendation and was subsequently withdrawn with a substitute bill introduced permitting the issuing of bonds in the amount of \$9,600,000 for the purpose of contracting, furnishing and equipping dormitories, dining halls, and related facilities. This bill was passed without objection.

The bill authorizing the issuance of bonds in the amount of \$4,210,000 for classroom construction and other facilities was approved.

The University request for withdrawal from the State retirement program to permit entry into the Teachers Insurance and Annuity Association of America (TIAA) system was not favorably considered.

The University appropriation request of \$17,330,010, as revised, was reduced in the amount of \$1,030,010, which represented an increase of \$113,000 over the Governor's recommendation. Most of the reduction, \$1,010,425, was in General University funds, the remaining \$19,585 in the Agricultural Extension Service. Dr. Fey stated that if the University were to maintain its place in terms of faculty recruitment and retention, this reduction must be offset by seeking additional revenue for the biennium, and he recommended an increase in non-resident fees to \$850 per year in 1965-66 and to \$950 per year in 1966-67. He stated that the recommended fee increases would provide estimated additional revenue of \$739,000, which, coupled with other estimated additional revenue outlined in the following table, would permit full restoration of the \$1,010,425 reduction.

*Non. resident
Fee Increase*

- 1. Estimated Additional Income from Increasing Non-Resident Fee to \$850 for 1965-66 and \$950 for 1966-67 \$ 739,000

2. Estimated Excess Income to be Carried Forward from 1964-65:

Agricultural College Land Income	\$ 4,000	\$	
University Land Income	6,000		
University Building Improvement Fund	4,000		
Sales and Services	62,000		
Student Fees	19,000		
Agricultural Experiment Station Sales	<u>13,400</u>		108,400

3. Estimated Balance in Trustees' Reserve to be Carried Forward from 1964-65 40,000

4. Estimated Additional Income in 1965-67 over Original Estimates:

Agricultural College Land Income	\$ 8,000		
University Land Income	12,000		
University Building Improvement Fund	8,000		
Sales and Services	75,000		
Agricultural Experiment Station Sales	<u>26,800</u>		<u>\$ 129,800</u>

Estimated Total Additional Revenue		\$ 1,017,200
Less Budget Reduction by Ways and Means Committee		<u>1,010,425</u>
Overage		<u><u>\$ 6,775</u></u>

In response to a question concerning the increase in fees for out-of-state students, Dr. Fey stated that he felt this increase should apply to already enrolled, as well as to new students, and that the estimated income from this source had been computed on this basis. He also recommended that action be taken at this time to permit notification to students as far in advance as possible. After considerable discussion, Mr. Millett moved that the fee for all out-of-state students be increased to \$850 a year for 1965-66 and to \$950 a year for 1966-67. Mr. Morgan seconded the motion and it was carried.

The meeting recessed for lunch at 12:15 and reassembled at 1:30 p.m. with the same members present who were present at the morning session.

The Board returned to consideration of the budget and President Fey asked authorization to proceed in the preparation of the 1965-66 annual operating budget on the basis of the following five recommendations.

1. Salary increases. In accordance with the general approval of the Board in August, the legislative budget request provided for salary increases averaging 7% per year for academic personnel and 5% for non-academic personnel, with varying increases to be given by rank as outlined in the report to the Board. Recommended that all University personnel be given a 1.5% cost of living increase in 1965-66 and that the balance of the salary increase funds by ranks be awarded on a merit basis. Also recommended that salary floors by rank should be increased 1.5% and that no ceilings by rank be established.

In reviewing the proposed floors set forth, Mr. Jones stated that he felt the floor on nurses salaries was too low and he requested that a review be made of nurses salaries for a further report.

2. New Faculty and Staff positions. Recommended approval of the new positions contained in the legislative budget, as listed in his report to the Board. In addition to the positions contained in the budget, he recommended establishment of a position in the Department of History in the area of Medieval and European History and establishment of a position for a new Head in the Department of Physical Education, and requested permission to attempt to work these into the budget.

Salary increases

New Faculty and Staff positions.

3. Consultants on New Programs. Recommended an appropriation to the President's fund of \$2,000, not included in the legislative budget, to provide for bringing consultants to the campus when new programs are being considered or reviewed.

Consultants on
New Programs

4. Wyoming Union Membership Fee. Recommended that an appropriation of \$2,000 be made to the Wyoming Union to permit abolition of the \$6 fee now charged individual faculty members and administrative officers for support of this facility.

Wyoming Union
Membership Fee

5. Graduate Assistants. Recommended that stipends for m graduate assistants be increased to \$2,403 for 1965-66, with the following graduate assistantships authorized: Graduate School 102; Agricultural Experiment Station 25; Business Research 1.

Graduate
Assistants

Mr. Brough moved that the above recommendations be approved. Mr. McCracken seconded the motion and it was carried.

President Fey reviewed a report submitted by Mr. Dana Davis, Supervisor of Service and Auxiliary Enterprises, with respect to operation of the University Bookstore during the period July 1 to December 31, 1964. No action required.

UNIVERSITY
BOOKSTORE

In response to a question raised at the last meeting, President Fey called attention to the report furnished by Mr. Hays, Deputy Executive Assistant for Business and Plant Affairs and Deputy Treasurer, detailing University month ending balances in the First National Bank and the Bank of Laramie. Mr. Hays entered the meeting to furnish additional information concerning the nature of the accounts in the two banks. He explained that, although the balances in the First National Bank were less than in the Bank of Laramie while the former had the greater capital strength, the

DEPOSITS IN
LARAMIE BANKS

nature of the accounts was different. Federal funds and Bond Retirement Funds in the Bank of Laramie are not invested as are the funds in the First National Bank. However, there was much more activity in the First National Bank accounts since the General Fund was deposited there. He also reported that in accordance with Board authorization at the last meeting to make the University National Bank a depository for University funds, the NDEA Student Loan Funds were being withdrawn from the Bank of Laramie for deposit there. No action was required, and Mr. Hays withdrew from the meeting.

Without comment, the following change orders were accepted.
Physical Education, Intramural and Intercollegiate Athletics Facilities.

CHANGE ORDERS

1. Tennis Courts - (Construction) - Wyoming Construction Company Change Order No. 2

Omit approximately 40 lineal feet of 5 ft. wide walk	\$200.00
Omit completion of installation of Thiokol and Para-Plastic (caulking) in joints	<u>100.00</u>
Decrease	<u>\$300.00</u>

2. Tennis Courts - (Painting, staining, etching and marking) Charles Groathouse - Change Order No. 1

Omit completion of painting of expansion joints in walls and marking four courts and five walls which remain to be done.	
Decrease	<u>\$500.00</u>

The contractors agree to complete this work as early in the spring as weather permits, in accordance with the plans and specifications for the projects.

Offsetting purchase orders for the \$300 and \$500 have been issued.

President Fey called attention to the report that the limits of liability coverage for operation of the University Bus have been increased from \$300,000 per person and \$500,000 per accident to \$3 million per person and \$3 million per accident at an additional annual cost of \$18.

The Board reviewed a report submitted by Oscar K. Barnes, Special Projects Leader, Agricultural Extension Service, recommending that approval be granted for moving the sheep from Farson to Seedskadee immediately, and that a caretaker be employed to live on and irrigate the Farson farm during 1965, with a further decision on the status of the farm to be made in October 1965. To permit implementation of this recommendation if approved, he requested that an appropriate transfer of funds be authorized.

In discussing the future of the Farson Pilot Farm, it was the consensus that no final decision should be made at least until October and that Mr. Barnes might be invited to a later meeting to discuss this more fully. Mr. Watt then moved that authority be granted for an immediate move of the sheep from Farson to Seedskadee, and for employment of a caretaker to live on and irrigate the Farson farm during 1965, with Federal Smith-Lever funds in the amount of \$2,295 to be utilized from March 1 to June 30, 1965, and that \$1,200 of carry over Smith-Lever funds be appropriated for this purpose in Fiscal 1966.

A communication expressing interest in the possible purchase of this property was discussed, and it was the sense of the Board that no action for the disposition of this property should be taken at this time.

LIABILITY
INSURANCE COVERAGE
UNIVERSITY BUS

FARSON PILOT
FARM

SUBSTATION FARM
AT EDEN VALLEY

Mr. Morgan moved, Mr. Peck seconded, and it was carried that an agreement be executed with Union Pacific for use of land on Elk Mountain for the NRRI water resources research program for a nominal consideration and with rights and obligations as detailed in the agreement.

AGREEMENT WITH
UNION PACIFIC

To coincide with the date of the Spring Commencement, it was agreed that the date of the annual meeting should be changed from May 28 and 29 to June 4 and 5, 1965.

DATE OF
ANNUAL MEETING

In considering matters presented by President Fey in an addendum to his earlier report, the following actions were taken:

Mr. Morgan moved, Mr. Millett seconded, and it was carried that the following appointments be approved:

APPOINTMENTS

1. George Robert Johnson as Assistant Professor of Zoology for the 1965-66 academic year at a salary of \$8,040, on a 9-month basis, effective September 1, 1965.

George Robert
Johnson

2. Colonel John W. Jackson, U.S. Army, as Professor of Military Science to replace Colonel Arthur W. Hodges, with the effective date to be in late May or early June 1965.

Colonel John W.
Jackson

Mr. Millett moved, Mr. Brough seconded, and it was carried that the assignment of Dr. J. W. Oxley, presently Associate Dean of the College of Agriculture, be approved as Chief of Party of the University of Wyoming Team in Kabul, Afghanistan, for a two-year period from June 19, 1965 to June 18, 1967, with this change in assignment to be contingent upon receipt of the required security clearance.

CHANGE IN
ASSIGNMENT

Mr. McCracken moved, Mr. Morgan seconded, and it was carried that the following resignations be accepted to be effective on the dates indicated:

1. Dr. Patrick O. Marsh from his position as Assistant Professor of Speech, College of Arts and Sciences, effective August 20, 1965.

2. Leland W. Woodrow from his position as Instructor in Spanish, College of Arts and Sciences, effective at the end of the current academic year.

In accordance with Board regulations establishing eligibility for retirement at age 65 with retention beyond that age to be on an annual basis upon the discretion of the Board, Dr. Fey presented recommendations for those individuals to be retained on duty for 1965-66 and for those to be retired. Mr. Morgan moved, Mr. Millett seconded, and it was carried that the President's recommendations be accepted and the following actions be approved.

To be continued during 1965-66 in the position indicated:

Leotha Canning, Head Housekeeper, Wyoming Hall
 Mildred K. Cowan, Documents Supervisor, Library
 *George W. Gunn, Professor of Music
 G. D. Humphrey, Administrator, School of American Studies, Administrative Consultant.
 Walter A. Johnson, Semi-skilled laborer
 *R. E. McWhinnie, Administrative Consultant in Archives
 Frances E. Meiller, Director, Knight Hall
 *Dean G. Nichols, Professor of Speech
 Ottis H. Rechard, Professor of Mathematics
 Oliver L. Riedesel, Carpenter Shop Foreman
 Roscoe S. Smith, Professor of Mathematics, for assignment to the AFIT Minuteman Program with salary to be paid from contract funds.
 *Ralph M. Wade, Professor of Political Science.
 Robert L. Warfield, Carpenter Foreman.

RESIGNATIONS

Dr. Patrick O. Marsh

FACULTY AND STAFF
65 AND OVER --
RETIREMENTS AND
RETENTIONS

To be retired, effective July 1, 1965, except where indicated:

Edith Andersen, Park County Home Demonstration Agent
 Robert Buescher, Custodian
 Hazel Burnside, Steno-Clerk Agriculture Substation
 Susie S. Cook, Uinta County, Home Demonstration Agent
 William J. Coomes, Custodian, effective January 1, 1966
 Alice Dobes, Head Cook, Knight Hall food service.
 Edward Prostel, Associate Professor and Coal Research
 Engineer. Recall authorized during 1965-66 when
 funds are available through self-sustaining
 research contracts.
 Neal Rice, Associate Professor and Coal Research
 Engineer. Recall authorized during 1965-66 when
 funds are available through self-sustaining
 research contracts.

Mr. Jones moved, Mr. Laird seconded, and it was carried
 that the following budget changes be approved:

1. An appropriation of \$1,492 for the Department of
 English to provide equipment and services required for conduct of
 an English Institute: \$200 for payment of stipends for the
 participant selection committee; \$792 for office equipment; and
 \$500 for acquisitions for the English Library.

2. An appropriation of \$999.10 for the Office of
 International Programs for office equipment.

3. An appropriation of \$250 for the Division of Finance
 and Budget for purchase of checks for the Student Organizations
 and Athletics Income accounts.

4. An appropriation of \$432.80 for the Department of
 Modern and Classical Languages for required maintenance in the
 language laboratory.

5. An appropriation of \$1,556 for the Library to permit
 purchase of the private library of Mr. Jesus Arellano, Mexican
 poet and editor of the Mexican literary journal Metafora.

*Contingent upon receipt of satisfactory medical statement.

BUDGET CHANGES

Department of
 English

Office of
 International
 Programs

Division of
 Finance and
 Budget

Department of
 Modern and
 Classical
 Languages

Library

President Fey presented a recommendation from Mr. Hays that insurance coverage with the Insurance Company of North America (INA) be extended for a three-year period on an annual installment payment basis. He stated that this recommendation was based upon the desire to hold rates at their present level for a three-year period so that no rate increases could apply; if rates should decrease, the policy could be cancelled, and rewritten at the lower rates. Mr. Millett stated that it was his understanding that at the time the insurance was let last year on the basis of competitive bidding, it was determined that this would be done on an annual basis.

Mr. Hays was invited into the meeting to discuss this matter. He explained that this had been the recommendation last year at the time it was put out for bid, but that the size of the project and the complexity of the bids had made it a real problem to undertake on an annual basis and that in this legislative year, with an annual premium date of March 17th, it would have been a physical impossibility for his office to undertake this task.

Mr. Millett stated that he accepted the explanation and realized that it was too late to put it out for bid this year and that in the interest of holding the rate it would be advisable to renew on a three-year basis. Mr. Jones moved that the University's physical damage and comprehensive liability insurance coverage be renewed for a three year term. Mr. Watt seconded the motion and suggested that it be amended to provide for a review in December 1965 or January 1966. Mr. Jones accepted the amendment, and the motion was carried as amended.

PHYSICAL DAMAGE
AND COMPREHENSIVE
LIABILITY
INSURANCE

During this discussion Governor Hansen left the meeting for another commitment, and is hereafter recorded as absent.

Mr. Morgan moved, Mr. Brough seconded, and it was carried that this policy be extended with the Insurance Company of North America (INA) for the period of one year.

In accordance with the recommendation submitted to the Board, Mr. McCracken moved, Mr. Watt seconded, and it was carried that the sale of the Bendix G-15 be authorized.

President Fey then discussed two matters which had not been contained in his reports to the Board.

Dr. Fey stated that the Division of Adult Education and Community Service had prepared an application requesting a grant under Title IIA of the Economic Opportunity Act of 1964 to permit a study of the need for technical education within the State. The budget for this grant is \$27,778, which, if approved, would require a University contribution of 10%, or \$2,778. Dr. Fey explained that the University would work very closely with the State Office of Vocational Education on this matter, and requested authorization for the expenditure of required University funds for this purpose. Mr. McCracken moved, Mr. Morgan seconded, and it was carried that authorization be granted for the transfer of \$1,000 from the Community College Deposit Liabilities Fund Account and \$1,778 from the Extension Classes Revolving Fund Account to meet the University contribution to this budget if the grant were approved as requested.

AUTOMOBILE FLEET
INSURANCE POLICY

SALE OF BENDIX
G-15 COMPUTER

APPLICATION FOR
GRANT INVOLVING
EXPENDITURE OF
UNIVERSITY FUNDS

Dr. Fey stated that there appeared to be a real advantage in proceeding as quickly as possible on the bond issues since the rate was more favorable than it was likely to be later. He stated that he had discussed this matter with John Reed and that he was in accord with the recommendations which he wished to make. He then discussed the various methods which could be used for the sale of the two bond issues authorized by the 1965 Wyoming State Legislature, \$4,210,000 for construction and acquisition of a classroom building and other facilities; and \$9,600,000 for construction of Residence Halls and Food Facilities.

Dr. Fey reported that he had discussed the sale of these bonds with Mr. Copenhaver, State Treasurer, and with representatives of two investment houses. Mr. Copenhaver had advised that the State could not purchase these bonds at a rate less than that being received on bonds now held. If the State were to purchase both issues, he felt that the rate would have to be about 4.50, but he indicated a willingness to purchase the classroom issue at a rate of 3.70 or possible 3.71. President Fey stated that the investment houses consulted had suggested that if the bonds were to be offered on the open market it would be desirable to limit the offering to either one or the other, instead of offering both for public sale.

After considerable discussion, Mr. Millett moved, Mr. Brough seconded, and it was carried that the following resolution be adopted:

BOND ISSUES

RESOLUTION AUTHORIZING ARRANGEMENTS FOR
ISSUE AND SALE OF BONDS AUTHORIZED BY
THE 1965 WYOMING STATE LEGISLATURE FOR
THE CONSTRUCTION AND ACQUISITION OF A
CLASSROOM BUILDING AND OTHER FACILITIES

WHEREAS, the Thirty-Eighth State Legislature of the State of Wyoming did approve, prior to adjournment on February 20, 1965, an Act authorizing the Trustees of the University of Wyoming to issue bonds in a total principal amount not exceeding Four Million Two Hundred Ten Thousand Dollars (\$4,210,000) for the purpose of constructing and equipping certain buildings and facilities, improvement of facilities for utilities and the purchase of certain land, and

WHEREAS, it is deemed advisable to make arrangements for the sale of said bonds,

NOW THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE UNIVERSITY OF WYOMING:

Section 1. That appropriate action be commenced immediately to cause the issuance and sale of bonds in the amount authorized in accordance with the terms of said Act, in order that the buildings and facilities described therein may be constructed or acquired.

Section 2. That John T. Fey, President of the University of Wyoming, Lawrence G. Meeboer, Executive Assistant for Business and Plant Affairs, be and are hereby designated as the 1965 Academic Facilities Bond Committee which is hereby authorized to act in behalf of the Trustees as follows:

(a) To investigate and ascertain the terms and conditions upon which a sale of said bonds may be made by private or public sale to persons including private investors, or to the State of Wyoming.

(b) To enter into negotiations for the sale of said bonds with such persons, or authorities, as will accomplish the purchase of said bonds under terms and conditions as appear most beneficial in their judgment to the interests of the Trustees of the University of Wyoming; and to cause to be prepared for the consideration of the Trustees such resolutions, applications, and agreements as may be necessary to accomplish said sale.

(c) To incur such expenses as may be reasonably necessary in the exercise of the foregoing authority, including the employment of a fiscal agent for advisory services and the retaining of the law firm of Dawson, Nagel, Sherman & Howard of Denver, Colorado, as bond counsel if the Committee shall determine such legal service be necessary.

Adopted and approved this _____ day of February, 1965.

TRUSTEES OF THE UNIVERSITY OF WYOMING

By _____
President

ATTEST:

Secretary

With respect to the \$9,600,000 for residence halls and food facilities, Dr. Fey reported that the possibility of financing through the Housing and Home Finance Administration (HHFA) had been investigated but it was too complicated to permit immediate action. Under HHFA regulations the University would not be permitted to issue bonds to be sold on the market with a guaranty of 3.75 until the building is almost ready for completion. Since it is anticipated that this would be another year and a half, interim financing would be required. In connection with placing bonds on the market, the question of a fiscal agent was discussed. The firms of Bosworth and Sullivan, and J. M. Dain were mentioned and it was suggested that it might be advisable to use someone with a local office. President Fey stated that he had discussed costs with a representative from Bosworth and Sullivan and was advised that between \$15,000 and \$18,000 would be a normal charge for acting in this capacity. Mr. Jones then moved, Mr. Watt seconded, and it was carried that the following resolution be adopted:

RESOLUTION AUTHORIZING ARRANGEMENTS FOR
ISSUE AND SALE OF BONDS AUTHORIZED BY THE
1965 WYOMING STATE LEGISLATURE FOR THE
CONSTRUCTION OF RESIDENCE HALLS AND FOOD
FACILITIES

WHEREAS, the Thirty-Eighth State Legislature of the State of Wyoming did approve, prior to adjournment on February 20, 1965, an Act authorizing the Trustees of the University of Wyoming to issue bonds in a total principal amount not exceeding Nine Million Six Hundred Thousand Dollars (\$9,600,000) for the purpose of constructing, furnishing and equipping dormitories, dining halls, and related facilities, and

WHEREAS, the bonds authorized may be sold by the Trustees to such person or persons, including private investors, the State of Wyoming or any agency or instrumentality of the United States as the Trustees may determine, and

WHEREAS, the Trustees of the University of Wyoming are authorized by said Act to enter into any contracts or arrangements, not inconsistent with the provisions thereof, with respect to the sale of the bonds, interim financing during construction, the employment of bond counsel and other matters as the Trustees determine to be necessary or desirable in accomplishing the purpose of said Act;

NOW THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE UNIVERSITY OF WYOMING:

Section 1. That appropriate action be commenced immediately to cause the issuance and sale of bonds in the amount authorized, in accordance with the terms of said Act, in order that the dormitories, dining halls, and related facilities described therein may be constructed.

Section 2. That John T. Fey, President of the University of Wyoming, Lawrence G. Meeboer, Executive Assistant for Business and Plant Affairs, be and are hereby designated as the 1965 Revenue Bond Committee which is hereby authorized to act in behalf of the Trustees as follows:

(a) To investigate and ascertain the terms and conditions upon which a sale of said bonds may be made by private or public sale to persons including private investors, or to the State of Wyoming or any agency or instrumentality of the United States.

(b) To enter into negotiations for the sale of said bonds with such persons, or authorities, as will accomplish the purchase of said bonds under terms and conditions as appear most beneficial in their judgment to the interests of the Trustees of the University of Wyoming; and to cause to be prepared for the

consideration of the Trustees such resolutions, applications, and agreements as may be necessary to accomplish said sale.

(c) To incur such expenses as may be reasonably necessary in the exercise of the foregoing authority, including the employment of a fiscal agent for advisory services.

Section 3. The employment of the law firm of Dawson, Nagel, Sherman & Howard, of Denver, Colorado, as bond counsel incident to the issuance of said bonds is hereby ratified and confirmed.

Adopted and approved this _____ day of February, 1965.

TRUSTEES OF THE UNIVERSITY OF WYOMING

By _____
President

ATTEST:

Secretary

Subsequently, upon motion of Mr. Morgan, seconded by Mr. Watt, and with a quorum present and voting, an amendment was adopted naming Trustee John A. Reed to membership on the 1965 Revenue Bond Committee.

Reporting for the committee on this matter, Mr. Millett recalled the Board's action at the January meeting approving a lease with the addendum and various provisions, to include a two year primary term. At the suggestion of Mr. King, State Land Commissioner, the Board subsequently approved, by poll, a change in the primary term to three years. This proposed lease was considered by the Wyoming State Board of Land Commissioners at a regularly

PROPOSED OIL AND
GAS LEASE -
GILLETTE
SUBSTATION

scheduled meeting on February 4, 1965, and Mr. Millett stated he had been advised by Mr. King that the Board refused to approve it on the basis of a three year term. Since Mr. King seemed to think that the Board questioned the legality of such a term, even though a representative from the Attorney General's office was present, Mr. Millett reported that he had asked Joe Geraud, University Attorney, to request a ruling from the Attorney General. It was then recommended that this proposed lease be resubmitted to the Board of Land Commissioners with a request for reconsideration. It was suggested that if it were to be resubmitted it would be advisable to have someone from the University Board appear before the Commissioners to explain the University position. Both Mr. Morgan and Mr. Millett agreed to appear if possible. Mr. Millett moved that the proposed oil and gas lease, Gillett Substation be resubmitted to the Board of Land Commissioners on the same terms as previously submitted, with a request for appearance. Mr. Morgan seconded the motion and it was carried.

Mr. Watt reported on a resolution that had been adopted at the recent meeting of this Association to turn over the Association records to the University for cataloging and preserving on a temporary two-year basis, at least. The resolution provided that this should be reviewed in 1967 for determination as to the final depository, since there was some feeling that they should be placed in the Cowboy Hall of Fame. Mr. Watt said that he had discussed this with Dr. Gene Gressley, Special Collections and Rare Books Division, of the University Library and that Dr. Gressley was agreeable to taking the records on this basis. Mr. Watt moved,

AMERICAN NATIONAL
CATTLEMEN'S
ASSOCIATION

Mr. Millett seconded, and it was carried that the President of the University be authorized to sign a contract with the American National Cattlemen's Association for acceptance and preservation of the Association records for at least a two year period with further review as to final disposition authorized.

Mr. Meeboer, Executive Assistant for Business and Plant Affairs, and Mr. R. G. Arnold, were then invited into the meeting to consider items pertaining to the physical plant.

Prior to consideration of the Physical Plant and Equipment Committee report, President Fey suggested that the Board consider the matter of architects for the new buildings which were authorized by legislative action since the Committee had not had time to discuss this item. He reviewed a list of architects on file in the Division of Physical Plant, and after some discussion the following actions were taken.

1. Classroom building. Mr. Laird moved, Mr. Brough seconded, and it was carried that the Campus Planning Committee be authorized to make a selection from one of the following firms:

Hitchcock and Hitchcock of Laramie
Porter and Porter of Cheyenne
Krusmark and Krusmark of Casper
Schropfer of Casper

In discussion of the architect's fee, Mr. Arnold pointed out that it would average about $6\frac{1}{2}\%$. The desirability of employing a full-time clerk of the works was suggested with a possible reduction in the architect's fee of $\frac{1}{2}$ of 1%.

2. Vocational Teacher Education and Agricultural Engineering Building. In view of the preliminary work which John Toohy of Worland has done in this field in connection with his employment

ARCHITECTS FOR
NEW BUILDINGS

for the remodeling of the Agricultural Arena, it was the consensus that he should be given special consideration. Mr. Brough moved, Mr. Millett seconded, and it was carried that Mr. Toohey be selected as the architect for this building.

3. Power Plant. Since a very specialized type of work was required, it was directed that Mr. Arnold and the Campus Planning Committee investigate firms for recommendation to the Board at the next meeting.

Reporting for the Faculty-Trustee Committee which had met earlier that day, Mr. McCracken moved that the Committee's recommendations be accepted and that the degree Doctor of Laws, honoris causa, be awarded to Governor Clifford Hansen, Senator Gale McGee, and former governor Nels Smith at the time of the Spring Commencement providing that these individuals could be present to receive it. Mr. Watt seconded the motion and it was carried. The Committee also recommended that at the April meeting, consideration be given to the nomination of the Reverend Frederick Brown Harris, Chaplain of the United States Senate, who had accepted the invitation to be Baccalaureate speaker. Since he had just accepted the invitation, his nomination did not meet the 30 day rule required for the Committee's recommendation but the Committee felt it appropriate for later consideration.

President Fey particularly asked that these nominations be kept confidential until nearer the time of Commencement when a release would be prepared.

It was also the recommendation of the Committee that the rules, regulations, and policies for the selection of honorary

HONORARY DEGREE
CANDIDATES

degree candidates be reviewed and that a proposed revision be submitted to the Board for consideration at the next meeting.

The meeting was recessed at 4:50 p.m. to reconvene at 9:00 a.m. February 27.

The meeting reconvened at 9:00 a.m. on February 27, with the following members present: Brough, Laird, Jones, Morgan, Newton, and Peck. Also present were J. E. Hollon, and ex-officio members Fey and Shaw, as well as staff members L. G. Meeboer and R. G. Arnold. Mr. McCracken entered the meeting at 9:25 a.m.

Mr. Jones, Chairman of the Physical Plant and Equipment Committee reported for that committee on the following matters:

In accordance with the authority granted at the last meeting of the Board, the contract with All Star Enterprises had been cancelled on the basis of that company's failure to meet the terms of the contract. Provisions have been made for the University to quarry its own stone and Mr. Jones requested Board approval of the Committee's recommendation on this matter. Mr. Morgan moved, Mr. Laird seconded and it was carried that the Committee's recommendations be accepted to authorize the University to quarry and cut (probably at the building site) the 60 tons of stone needed for the dormitory under construction; to purchase equipment necessary for quarrying stone for future buildings to the extent of 5,000 tons, at an estimated cost of \$102,522; to borrow funds for the quarrying operation from available Auxiliary Enterprise accounts when all available budgeted funds had been expended; and to permit the sale of quarried stone to the contractors at a fixed price based on market value.

STONE QUARRY

Mr. Laird moved, Mr. Brough seconded, and it was carried that the Committee recommendation for a simplification in the writing of specifications to permit use of base-bid specifications citing manufacturers' names be approved, as contained in Exhibit A of the Minutes of the Physical Plant and Equipment Committee of February 25, 1965.

Mr. McCracken joined the meeting and is hereafter recorded as present.

Mr. Jones briefly reviewed a report of the operations of this Division submitted to the Physical Plant and Equipment Committee, together with a request for a supplemental appropriation of \$5,456.72, to meet costs in excess of the original special appropriations provided for those projects enumerated in the minutes of the Committee meeting of February 25, 1965. In accord with the recommendation of the Committee, Mr. Morgan moved, Mr. Laird seconded, and it was carried that the amount of \$5,456.72 be appropriated to the Division of Physical Plant from General Funds.

Mr. Jones reported that in accordance with the authorization granted at the last Board meeting, the low bid submitted by the Otis Elevator Company in the amount of \$10,815 had been accepted. No action required.

A request for an addition to the present maintenance building in the married student apartment area was deferred until the April meeting when plans and estimates would be submitted by the Committee.

SPECIFICATIONS
FOR FURNITURE,
EQUIPMENT AND
CONSTRUCTION

DIVISION OF
PHYSICAL PLANT

KNIGHT HALL
ELEVATOR

MAINTENANCE
BUILDING FOR
APARTMENTS

President Fey reported on a meeting which he, Mr. Laird, Dean Hilston of the College of Agriculture and Mr. Paules, Director of Agricultural Substations, had had with the Board of the Northwest Community College in Powell concerning a proposed land exchange of approximately 38 acres of University land located within the city and adjacent to the Community College property for approximately 80 acres lying approximately two miles outside the City and adjacent to University farm land. He stated that soil tests and an appraisal had been made and the two parcels were closely equivalent as farm land and the University's usage of the land in question was restricted to this purpose. He also reported that another proposed exchange of land would involve a 1.77 acre parcel of University land adjacent to the 38 acres on which are located University buildings for a 5 acre tract owned by the Community College adjacent to the 80 acre tract. In accordance with the recommendation of the Physical Plant and Equipment Committee, Mr. Jones moved, Mr. Peck seconded, and it was carried that President Fey be authorized to enter into an agreement with the Northwest Community College for the exchange of a parcel of University land of approximately 38 acres for a parcel of Community College land of approximately 80 acres, less the area involved in an irrigation ditch; and that he further be authorized to negotiate for the transfer of approximately 1.77 acres of University land with buildings to the Northwest Community College for approximately 5 acres with equivalent facilities, with the transfer to be referred to the President of the Board for final action.

POWELL LAND
EXCHANGE

Mr. Jones reviewed the Committee discussion of this matter, and reported that President Fey had been requested to obtain additional information for report back to the Committee.

The need for a building to house the equipment for a CENTREX system had been considered by the Physical Plant and Equipment Committee and Mr. Jones reviewed the information which had been presented by representatives of the Mountain States Telephone Company. According to this information, the company is legally barred from building on other than its own property and, if the building were located on company property, it would be necessary to charge commercial rates. Accordingly, Company representatives recommended that the University construct a building to house the Centrex equipment. According to estimates which they had prepared by the architectural firm of Banner and Associates, the cost for such a building would be approximately \$71,895, of which the Company would pay an estimated \$19,225, as outlined in the minutes of the Physical Plant and Equipment Committee meeting of February 25, 1965. After some discussion of the location of such a building during which it was pointed out the most desirable location would be adjacent to or as an addition on the present Service building on Lewis and 15th, it was suggested that further consideration be given to the need for University construction for this purpose. The possibility was suggested of the University's conveying a parcel of land to the telephone company for this specific purpose with the land to revert to the University at such time as it was no longer required for this facility.

RADIOACTIVE
WASTE MATERIAL

MOUNTAIN STATES
TELEPHONE
COMPANY

If this course of action were possible, it was suggested that the University could file for a special tariff, as with other utilities. Since the telephone company representatives had indicated that they were regulated by the Federal Communications Commission (FCC) as well as by the Wyoming Public Service Commission, Mr. McCracken stated that he would investigate FCC restrictions further for report back to the Board.

President Fey also reported that the fraternities and sororities on campus, previously excluded from participation in the CENTREX system, now had requested that they be permitted to participate. President Fey indicated that there was no objection to their inclusion although he felt the University should retain some control over the placement of phones within the houses. No objection was voiced to the inclusion of the fraternities and sororities in the Centrex system.

The City of Laramie's proposed relocation of the 15th Street intersection was reported and it was agreed that any detailed discussion of this matter would be premature. The consensus was that no decision should be made until a recommendation was received from HOK, Campus Planners. President Fey also suggested that any proposal for the University to participate in the cost of this project should be tied in with a University contribution toward the cost of increasing sewer line capacity necessitated by the construction of the last two dormitories; with the City's desired acquisition of land for a subsidiary fire station in the east end of town and for acquisition of approximately 20 acres of University-owned land for runway extension at the airport.

With respect to the cemetery land, Dr. Fey stated that reportedly the Odd Fellows and Masons want the appraised value for their interest in the property, and he has asked George Millett to contact these organizations for a report at the next meeting.

Mr. Jones reported that his committee had reviewed the specifications and drawings in detail and wished to recommend approval, subject to final review and approval by the College of Agriculture, and Messrs. Meeboer and Arnold. Mr. Morgan moved, Mr. Brough seconded, and it was carried that the Committee recommendation be approved and that the following schedule be established:

UNIVERSITY --
CITY

AGRICULTURAL
ARENA

Call for Bids - March 16, 23, and 30
Opening of Bids - April 20 at 11:00 a.m. at a spot
designated by Mr. Meeboer
Award of Contract - April 23-24

Mr. Millett entered the meeting at this time and is hereafter recorded as present.

An amendment to the "Resolution authorizing arrangements for issue and sale of bonds authorized by the 1965 Wyoming State Legislature for the construction of Residence Halls and Food Facilities" was presented at this time, and as cited in connection with the passage of that resolution, Mr. Morgan moved, Mr. Watt seconded, and it was carried that Mr. John A. Reed be named to membership on the 1965 Revenue Bond Committee.

As previously in the Physical Plant and Equipment Committee meeting, Mr. Arnold displayed and discussed three plans which had been proposed for locating the two new Science Center Buildings and the new Classroom Building. Dr. Fey stated that one of the primary considerations must be the 10 minute class break and the necessity for so locating the buildings that students could walk from one class to another within this time period. He also pointed out that the University's land utilization is approximately 15% (30% is considered about maximum). He again reviewed the reasons presented by Hellmuth, Obata and Kassabaum, Inc. (HOK) in recommending construction on "Prexy's Pasture" rather than at Corbett Field as previously planned, since that area did not allow room for expansion and was further removed from other

SITES FOR NEW BUILDINGS

academic buildings. The plans, designated as "A", "B" and "C", were then reviewed:

Plan A, prepared by HOK, placed the first Science Center building on the west end of Prexy's Pasture, directly east of the Arts and Sciences Building; the second Science Center building north of the Graduate School; and the Classroom Building in the center of the east end of Prexy's Pasture.

Plan B, also prepared by HOK, placed the two Science Center buildings on the west end of Prexy's Pasture and connected them by a covered passageway. The Classroom Building was placed north of the Graduate School. A possible future building was placed in the center of the east end of Prexy's Pasture.

Plan C, prepared by Mr. Samuel Hutchings, the Science Center architect, followed the general lines suggested by HOK but separated the two Science Center buildings on the west end of Prexy's Pasture placing the Chemistry-Physics building north and the biological sciences south, and changed the location suggested by HOK for an as yet unplanned future building from the center of the east end of Prexy's Pasture to the northeast corner, thus leaving a clear view from the Arts and Sciences Building to the Half Acre Gymnasium. During the discussion, it was agreed that no plans should be made for building on the east end of Prexy's Pasture and construction in this area was eliminated from the plan.

All Plans showed the streets in this area closed and landscaped.

The Board discussed these plans at considerable length and also gave attention to the location of the Vocational Teacher Education-Agricultural Engineering (Vo-Ag) building and the power plant addition. It was generally agreed that the Vo-Ag building should be an extension of the present Education Building. It was suggested that the west end of the service building would be better than the east end for the power plant addition, and Mr. Arnold was to check with HOK on this item with a decision to be made later.

Mr. Jones then moved that Plan C, as amended, be approved for the location of new academic buildings and that the Vocational Teacher Education-Agricultural Engineering building be constructed as an addition to the Education Building. Mr. Morgan seconded the motion and it was carried.

President Newton stated that he would have to leave the meeting at 11 a.m. and that, prior to his departure, he would like to recommend that Dean Ranz be named to act for President Fey during the latter's absence on his inspection trip abroad. Mr. Brough moved, Mr. McCracken seconded and it was carried that Dr. James Ranz, Dean of Academic Affairs, be named to act for the President during the period of the president's absence.

Mr. Newton then left the meeting and is hereafter recorded as absent.

RANZ TO ACT
FOR PRESIDENT

In accordance with the Board authorization for the renovation of Hoyt Hall as a faculty office building, President Fey stated that it was planned to accomplish this with a minimal amount of structural change at a cost of approximately \$10 a square foot. He presented the following letter from Dr. Ranz, Dean of Academic Affairs, on the proposed utilization of this building:

HOYT HALL
UTILIZATION

February 15, 1965

Dr. John T. Fey
President
University of Wyoming

Dear Dr. Fey:

In accordance with your instructions, I have discussed with the other deans those academic units which are most in need of space and could be conveniently housed in a remodeled Hoyt Hall. A strong consideration in these discussions was our previous agreement that it would be economically sound to remodel Hoyt Hall for academic purposes only if the general configuration of the building is left largely undisturbed. This suggests for occupancy those departments requiring primarily office space and needing a minimum of special facilities. Fortunately, the departments most in need of space--those in the Humanities--are also the departments most nearly meeting those requirements.

Space in Hoyt Hall has been requested for three disciplines in the Humanities -- English, Modern Languages, and Philosophy -- and for the College of Education and the International Programs Office. I would suggest that Hoyt Hall be designated primarily for the Humanities. (This would fit in nicely with a plan that might eventually see the Fine Arts in a new building and the Social Sciences alone in the present A & S Building.) There is also sufficient space in Hoyt Hall to quarter the International Programs Office and to provide the College of Education with the ten offices it desires. I would suggest that these latter two requests for space in Hoyt Hall also be approved, with the understanding that in a few years the Humanities will need the entire building.

A summary of the recommended distribution of space in remodeled Hoyt Hall follows:

Gross Sq. Ft. 32,428

Estimated Net Sq. Ft. (ea. 65% of Gross)

To be Distributed Thus:

English Department	9,375	
Languages Department	7,450	
Philosophy Department	1,025	
College of Education	1,250	
International Programs	900	
Uncommitted	<u>1,000</u>	
		21,000

A breakdown of the space requested for each department or unit is attached.

Sincerely yours,

/s/ Jim Ranz
Jim Ranz, Dean
Academic Affairs

Proposed Distribution of Space in
Remodeled Hoyt Hall

Square Feet

English Department

Head	200
3 Secretarial Office for Two @ 200 sq ft. ea.	600
Storage	200
2 Work Room @ 150 sq. ft. ea	300
2 Seminar @ 300 sq. ft. ea	600
1 Linguistics Laboratory	375
6 Office for Three Grad. Assts. @150 sq. ft. ea.	900
Frost Library	600
A & S Meeting Room	600
40 Faculty Office @ 125 sq.ft.ea.	<u>5,000</u>
	9,375

	<u>Square Feet</u>
<u>Languages Department</u>	
Head	200
Secretarial Office for Two	200
Storage	150
Work Room	150
3 Seminar @ 300 sq.ft.ea.	900
2 Language Laboratory @ 1,000 sq.ft.ea.	2000
4 Office for Three Grad. Assts. @ 150 sq.ft.ea	600
26 Faculty Office @ 125 sq.ft.ea.	3250
	7,450
<u>Philosophy Department</u>	
Head	200
Secretarial Office for one	100
Storage	50
Seminar	300
3 Faculty Office @ 125 sq.ft.ea.	375
	1,025
<u>College of Education</u>	
10 Faculty Office @ 125 sq.ft.ea.	1,250
<u>International Programs</u>	
Director's Office	250
Ass't Director's Office	200
Secretarial Office for Two	200
Work and Storage Room	250
	900
<u>Uncommitted</u>	
	1,000
TOTAL	21,000

A discussion of the desirability of having the language laboratories located in this building where they would be readily available for faculty usage followed and there was general agreement that this would be desirable. It was suggested that a sub-committee of the Campus Planning Committee be designated to work with the architects for this renovation, with the preliminary plans to be presented to the Physical Plant and Equipment Committee and then to the full Board for approval. Considerable discussion followed which included a recommendation that this sub-committee also study the reallocation of space made available in the Arts and Sciences Building by the move of offices to Hoyt Hall and the allocation of space in the classroom building to be constructed. During the discussion it was pointed out that at one time it had been planned to eventually use Hoyt Hall as a seminar type building for off-campus groups, and it was suggested that some facility

for this purpose should be included in future plans. The Kellogg Foundation's support for continuing education was mentioned as a possibility for future consideration. The need for a Fine Arts Center was pointed out, possibly in combination with a student center, and it was recommended by members of the Board that visitations to other campuses could be most helpful in this area as they had been in planning for the Science Center.

Mr. Jones moved, Mr. Morgan seconded, and it was carried that a sub-committee of the Campus Planning Committee consisting of Jim Ranz as Chairman, L. G. Meeboer, and R. G. Arnold, be designated to work with the architects and departments concerned in the renovation of Hoyt Hall; to make recommendations on the reallocation of space in the Arts and Sciences Building and the allocation of space in the new classroom building; and to work with the architects on the Vocational Teacher Education-Agricultural Engineering Building.

The Physical Plant and Equipment Committee had reviewed the drawings and specifications, and recommended that the call for bids now be issued for the 8-story and 12-story dormitories and the food service building, with an alternate of the second 12-story dormitory also offered. Mr. Millett suggested that, if possible, this be broken down to permit contractors to bid on only one building or on the package of all three, plus the alternate if desired. He proposed that consideration be given to a system of calling bids on successive dates. For example, the bids on one building, perhaps the 8-story dormitory, would

NEW DORMITORIES
AND FOOD SERVICE

be opened on one day; bids on a second building, perhaps the 12-story dormitory, would be opened the following day, and bids on the third building, plus bids on the whole complex, would be opened on the third day. There was considerable discussion of this proposal and it was agreed that Mr. Millett should contact the architects, J. T. Banner and Associates, for an opinion.

Mr. Millett left the meeting to phone the architects and upon his return reported that Banner objected to opening bids on successive dates on the basis that it would eliminate competition and perhaps be unfair to the small contractor since by the third day, a bidder would know the low bid on two of the buildings and would be in a better position to make a combined bid, using the information available to him. Banner proposed that the bids be called for one day but on the basis that a bid may be entered on any building, on the package, with or without alternate, or any combination.

Mr. Hollon asked about the procedure to be followed in the event that a contractor wished to submit a bid on each facility but could only handle one. If he were awarded one contract, would he be permitted to withdraw his bids for the other facilities? After some discussion of this, it was determined that the architects would have to establish procedures in accordance with the best interests of the University and the contractors.

Mr. Millett moved, Mr. Morgan seconded, and it was carried that the call for bids for the new dormitories and food service be issued on the dates proposed by the architects

and Mr. Meeboer permitting bids on any one of combinations of items, with the detail of bidding requirements to be worked out by the architect and Mr. Meeboer.

President Fey recommended that a system of naming buildings be devised, such as having new dormitories named after towns in the State, after historical landmarks, or to continue the practice of naming them after people. It was recommended that a Trustee-Faculty committee be appointed to consider this matter and the following were named to serve: George Millett, Chairman, R. S. McCracken, Professor O. H. Rechar, Professor Emeritus S. H. Knight, and President Fey.

Mr. Jones reported that the Physical Plant and Equipment Committee had reviewed bid prices and samples for furniture and equipment for the dormitory under construction and a list of the bids recommended for acceptance by the committee was distributed. He reported that this reflected a savings of approximately \$28,000 over the original estimate. Mr. McCracken moved, Mr. Laird seconded, and it was carried that the bids be accepted as recommended by the Physical Plant and Equipment Committee. This recommendation is attached to the permanent minutes of that meeting as Exhibit B.

Mr. Meeboer called to the attention of the Board the recommendation of the Physical Plant and Equipment Committee contained in the minutes of the meeting of December 10, 1964, that the Liquidated Damages clause in the contract with the Douglass Roofing Company for this facility be extended to a date not later than June 1, 1965, because of conditions beyond the contractor's control making it impossible to meet the completion

NAMING OF
BUILDINGS

FURNITURE AND
EQUIPMENT FOR
RESIDENCE HALL-
1963

FIELDHOUSE ROOF

date. He stated that this recommendation had been overlooked in the January Board meeting and action was requested. Mr. Laird moved, Mr. Brough seconded, and it was carried that the Committee recommendation for an extension of time on the Liquidated Damages clause in the contract with Douglass Roofing Company be approved.

Upon motion of Mr. Laird, seconded by Mr. Watt and carried the meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Harold E. Brough

/s/ Harold E. Brough
Harold E. Brough
Secretary

ADJOURNMENT